

**GOVERNANCE  
COMMITTEE DECISION SHEET**

**STAFF GOVERNANCE COMMITTEE - TUESDAY, 10 DECEMBER 2019**

	Item Title	Committee Decision	Clusters Required to take action	Officer to Action
1	<u>Members are requested to declare any interests</u>	There were no declarations of interest.	N/A	N/A
2	<u>Minute of Previous Meeting of 1 October 2019</u>	<b>The Committee resolved:-</b> to approve the minute as a correct record.	Governance	S Dunsmuir
3	<u>Committee Business Planner</u>	<b>The Committee resolved:-</b> (i) to note the planner.	Governance	S Dunsmuir
4	<u>LGV Driver Retention/Recruitment - OPE/19/454</u>	<b>The Committee resolved:-</b> (i) to note the improvements made in reducing the amount of driver vacancies within the Waste Service and agree that no further action is required at this stage; and (ii) to request that a service update be circulated in six months to provide information on the position at that time with recruitment and retention.	Operations & Protective Services	P McPherson / M Reilly
5	<u>Gender Based Violence Policy - RES/19/420</u>	<b>The Committee resolved:-</b> (i) to note that managers and staff would be notified of the policy via the Leadership Forum and online information, and that officers would work with the Trade Unions to reach those who did not have IT access, including producing posters to promote the policy; and (ii) to approve the Gender Based Violence policy.	People & Organisation	K Tennant / I Newcombe

